



Inter Varsity *Dance* Association
universitydancesport.com

Constitution

(Last updated October 2016)

Constitution of the Inter Varsity Dance Association

(Updated Oct 16)

1. THE INTER VARSITY DANCE ASSOCIATION

1.1 The Association shall be called the 'Inter Varsity Dance Association' ("IVDA", "the Association")

1.1.1 The IVDC Competition is to be held each year by an IVDA member society, which be known as the 'Host Society' ("the Hosts").

1.1.2 The Executive Committee should be aware of the possibility of legal action arising from the IVDC, and should consider taking out adequate Public Liability, and other, insurance.

1.1.3 Societies and Clubs affiliated to the Association shall be called 'Member Societies'.

1.2 Membership

1.2.1 The aim of the Inter-Varsity Dance Association (IVDA) is to promote ballroom and Latin American dancing within universities, and organise an annual Inter Varsity Dance Competition (IVDC). IVDA should seek wherever possible to extend participation of university dancers in competitive dancing both on the university circuit and the open circuit. In addition it should seek to raise the standard of dancing amongst students.

1.2.2 Every Society and Club promoting dancing for University students in Britain is eligible to become a Member Society of the IVDA. Any new university wishing to affiliate must be voted in by the existing General Committee by a majority vote.

1.2.3 Membership of the Association shall be conditional on payment of an affiliation fee.

1.2.3.1 The affiliation fee shall be set by the IVDA Executive Committee and a vote to accept/amend the fee should be held at the Spring GM. Member societies must pay this fee within 1 week of the Autumn meeting unless they were not member societies of IVDA in the previous year, in which case they must pay within a specified time period as determined by the Executive Committee.

1.2.3.2 New universities joining IVDA who are unlikely to be able to enter a full team at the IVDC may be charged a concessionary affiliation rate, to be set by the Executive Committee. If their circumstances change by the time of the IVDC, the fee may be reviewed.

1.2.4 All members of Member Societies are Ordinary Members of the IVDA.

1.3 The General Committee

1.3.1 The General Committee of the IVDA consists of the Executive Committee (1.4) plus Nominated Representatives of each Member Society.

1.3.2 The General Committee shall meet for two 'Regular General Meetings' each year. Once during October (The Autumn Meeting), at which the

budget and outline arrangements for the IVDC are presented, and again after the IVDC (The Spring Meeting), during which the preceding Competition is reviewed and tenders for the following year's Competition are presented. The spring GM is to be held before the end of the academic year at a time convenient for all universities.

- 1.3.3 Extraordinary General Meetings (EGMs) can be called by any member of the General Committee. At least 21 days notice of an EGM must be given to all Member Societies of the IVDA and an EGM cannot be held within one month following a (Regular) General or Extraordinary Meeting.
- 1.3.4 The Chairman of all meetings of the General Committee is to be a representative of the Executive Committee.
- 1.3.5 The Quorum for a vote is one more than the integer part of one third of the number of Member societies.
- 1.3.6 At General Committee Meetings each Member Society possesses one vote.
- 1.3.7 A decision shall be carried by the Majority vote in favour, except where specified otherwise.
- 1.3.8 Decisions can be made by postal vote provided that the motion is clearly stated and the Member societies are given at least 21 days notice of the vote.
 - 1.3.8.1 Decisions can be made by electronic voting on the website, provided that the motion is clearly stated at least 7 days in advance and that the voting remains open for at least a week. Electronic votes must remain public. Electronic votes can only take place for second votes on amendments or decisions previously discussed at a meeting of the General Committee, with at least a month's interval between the first and second vote.
- 1.3.9 If there is a tie, the Chairman has a casting vote, which is, if possible, cast in favour of the status quo.
- 1.3.10 To succeed, a challenge to the Chair must have the support of at least two thirds of the Member Societies present.
- 1.3.11 Notice of meetings is to be announced publicly by the Executive Committee and sent by the Executive Committee to the nominated Representatives of the Member Societies at least 21 days before the meeting.
- 1.3.12 Ordinary Members of the IVDA may attend meetings of the General Committee and have speaking rights at the Chairman's discretion.
- 1.3.13 Minutes of meetings of the General Committee are to be circulated to a Nominated Representative of all Member Societies within one month of each meeting. Posting the minutes on an appropriate website, with the URL distributed to all Nominated Representatives, will suffice.
- 1.3.14 It is the responsibility of the Executive Committee to keep minutes of all meetings in an online archive. Minutes of meetings must be posted online within one month of the meeting.

1.4 The Executive Committee

- 1.4.1 The management of the Association shall be entrusted to a committee - referred to as the Executive Committee - which shall meet as often as deemed

necessary. The Executive Committee shall be appointed by the member Society which is hosting the IVDC in that Financial Year and is directly responsible to the IVDC General Committee, acting as agents on their behalf. The structure and organisation of the Executive Committee is at the discretion of the appointing Member Society.

- 1.4.2 At the Spring Meeting all Member Societies who wish to host the following Financial Year's IVDC submit proposals to the General Committee. The General Committee shall then decide by single transferable vote which Member Society is to host the Competition. If no proposals are submitted a further meeting to organise a Competition shall be arranged by the current Executive Committee.
- 1.4.3 The Executive Committee is appointed by the Member Society which is hosting the IVDC in that Financial Year and is directly responsible to the IVDA General Committee, acting as agents on their behalf.
- 1.4.4 Once selected, the Executive Committee should maintain close contact with the organisers of the NUDC and SUDC, so that all three events may complement each other wherever possible.
- 1.4.5 The structure and organisation of the Executive Committee is at the discretion of the appointing Member Society.
- 1.4.6 On election, the Executive Committee shall take over responsibility for the website (www.universitydancesport.com) and be responsible for keeping an up-to-date copy of the constitution at this site.

1.5 The Standing Committee

- 1.5.1 There shall exist a body known as the Standing Committee whose role shall be to arbitrate in the case of confusions over constitutional matters and to act as auditors of the IVDA accounts.
- 1.5.2 This shall consist of five members (from different Member Societies) of the IVDA General Committee, at least two of whom shall be representatives of NUUDA-affiliated Member Societies and at least two of whom shall be representatives of SUDA-affiliated Member Societies.
- 1.5.3 No member(s) of either the IVDA Executive Committee or the Host Society shall also be a member of the Standing Committee.
- 1.5.4 No professional dancer(s) shall be a member of the Standing Committee.
- 1.5.5 The electoral process for the Standing Committee is set out in appendix D.
- 1.5.6 If an IVDA Standing Committee member has a conflict of interest, as decided by the other members of the SC, then they must stand down in favour of the current IVDA President.
- 1.5.7 The punishment that the Standing Committee shall be able to enforce for constitutional infringements include:
 - Strip all titles from individuals and/or clubs
 - Fine the club/society for a maximum of £200
 - Ban the individual/guilty party They shall also inform the respective union/authority/governing body of the guilty party of the infringement of the constitution.

- 1.5.8 Member societies may appeal against a Standing Committee decision. In the event of an appeal, the General Committee will decide whether the Standing Committee's interpretation of the constitution is correct.
- 1.5.9 Such an appeal will require the placement of a £10 deposit, which will only be refunded in the event that the appeal is successful.
- 1.5.10 In the event of a successful appeal, the General Committee may choose to dismiss a Standing Committee member or members if they are found to have abused their positions, i.e. if they have deliberately misinterpreted the constitution.
- 1.5.11 Any member of the SC can call a vote of no confidence in another member of the SC. The IVDA President conducts a vote of all remaining members of the SC, and a majority vote in favour to remove them is required.
- 1.5.12 If the Standing Committee is decreased in size due to [1.5.10](#), [1.5.11](#), or resignation of a member, replacement members may be added to it by a majority vote of the General Committee.

1.6 Finances

- 1.6.1 The Financial Year of the IVDA is from 1st June to 31st May.
- 1.6.2 Once appointed, the new Executive Committee shall open a new cheque account for the sole use of the Association that Financial Year and shall give the account the name: "IVDA xxxx", where xxxx = the year of the Competition. The account shall only make payments by cheque and each transaction shall require the signatures of two Executive Committee members.
- 1.6.3 The retiring Executive Committee shall raise a cheque to the value of the balance of the IVDA account at the end of the financial year and make it payable to the new IVDA account, where it shall be deposited by the new Executive Committee.
- 1.6.4 It shall be the responsibility of the retiring Executive Committee to ensure transfer of authority on the bank account, or to raise a cheque for the balance of the account and make it payable to the new account.
- 1.6.5 The primary purpose of the bank account is to provide adequate financial backing in case of loss incurred by the IVDC. The use of the account for this purpose must be authorised by the IVDA General Committee.
- 1.6.6 The bank account may be used to cover essential expenditure by the Executive Committee before revenue from ticket sales becomes available.
- 1.6.7 When budgeting the IVDC and all other events, the Executive Committee should aim to at least break even.
- 1.6.8 All IVDA affiliation fees and revenues from the IVDC and other events should be paid in the IVDA bank account and all profits from the IVDC are the property of the IVDA.
- 1.6.9 A record of all transactions concerning the bank account (since the previous meeting of the General Committee) is to be presented at all IVDA meetings and kept on record with the minutes of meetings of General Committee.
- 1.6.10 In each Financial Year the Executive Committee is responsible for distributing to a Nominated Representative of each Member Society a document

entitled 'Financial Report of the IVDA', to include details of all financial activity, audited accounts and a summary.

- 1.6.11 A minimum balance of £3000 should be kept in the IVDA account.
- 1.6.12 If the balance in the account is below this figure at the end of the Financial Year, the IVDA General Committee must meet to decide upon the appropriate action to be taken.

1.7 Constitutional Amendments

- 1.7.1 On election, the Executive Committee shall nominate a web address where the constitution will be posted in full. It is the responsibility of the Executive Committee to ensure this document is kept up-to-date and this should be checked by the Standing Committee.
- 1.7.2 Amendments to the constitution must be put in writing to the Executive Committee at least five working days in advance of a meeting of the IVDA General Committee and the Executive Committee must notify the general Committee of all amendments that have been proposed and any other agenda items at least five days in advance of the meeting.
- 1.7.3 They should be of a form ready for inclusion into the constitution with all affected sections clearly noted.
- 1.7.4 The motion shall be subject to a speech for, and speeches against at the chair's discretion. It is then put to a vote.
- 1.7.5 The General Committee should vote to either accept the motion or reject the motion.
 - 1.7.5.1 A majority decision to reject the motion results in the motion being dropped. If a majority decision to accept the motion is made by two successive IVDA Regular or Extraordinary Committee meetings, then the motion is added to the constitution.
 - 1.7.5.2 If a motion is accepted unanimously on its first vote, it is then subjected to another vote for immediate inclusion. If this vote is also unanimous, then it is added to the constitution and is not subject to 1.7.5.1.
- 1.7.6 When added to the constitution, amendments become effective at the end of the meetings in which they were added.

2. THE INTER-VARSITY DANCE COMPETITION

- 2.1 The annual competition held by the Association shall be called the 'Inter Varsity Dance Competition' ("IVDC").

2.2 General Rules of the IVDC

- 2.2.1 The general management of the IVDC shall be the responsibility of a committee - known as the Organising Committee - which shall meet as often as deemed necessary. Membership of this committee shall be chosen by the Executive Committee.
- 2.2.2 The IVDC Competition is held each year by an IVDA Member Society.
 - 2.2.2.1 The IVDC must be held in the second university term.
 - 2.2.2.2 A date of the IVDC convenient to the majority of Member Societies terms must be found.

- 2.2.3 All competitors at the IVDC must be Ordinary Members of the IVDA (i.e. they must be members of a Member Society).
- 2.2.4 No current or former Dancesport professional dancers may compete at the IVDC.
 - 2.2.4.1 In events other than the Team Event, members of different Member Societies may dance together.
 - 2.2.4.2 Competitors may dance in only one category. However, a person entering the beginner competition may, at the discretion of the organizing committee, in addition also enter either the Intermediate or Advanced categories. Modern and Latin are treated separately, so that competitors do not have to enter the same category in both sections.
- 2.2.5 All the dancers in an Offbeat team must be members of the team's Member Society and at least half must be Present Students.
- 2.2.6 Allocation of competitor numbers shall be at the discretion of the Executive Committee. The Executive Committee shall attempt to ensure that competitors from the same Member Society are distributed as evenly as possible between heats.
- 2.2.7 Restrictions on the number of couples from each Member Society entering each event at the IVDC shall be at the discretion of the Executive Committee.
- 2.2.8 All music for the events at IVDC apart from offbeat will be of the character of the dance and the number of bars per minute shall be within the limits defined by the International Dancesport Federation. Non-dancing introductory sections of any music played must be no longer than 4 bars.

2.3 The Events at IVDC

- 2.3.1 Advanced Events: Latin 4-dance (CJRP (2016), CJSR (2017), CJPS (2018), CJRP (2019) ... ad infinitum), and Standard 4-dance (WQTV (2016), WQFT (2017), WQVF (2018), WQTV (2019) ... ad infinitum)
- 2.3.2 Intermediate Events: Latin 3-Dance (CJS (2014), CJP (2015), CJR (2016), CJS (2017), CJP (2018), CJR (2019) ... ad infinitum), and Standard 3-Dance (WQF (2014), WQV (2015), WQT (2016), WQF (2017), WQV (2018), WQT (2019) ... ad infinitum)
- 2.3.3 Novice Latin 2-Dance (CJ) and Novice Standard 2-dance (WQ)
- 2.3.4 Beginners 1-dance Latin events (Cha, Jive), and Beginners 1-dance Standard events (Waltz, Quickstep)
- 2.3.5 Same-Sex Latin 2-Dance (CJ) and Same-Sex Standard 2-dance (WQ)
- 2.3.6 Ex-students' Latin event and Ex-Student Standard events (the format of which is at the discretion of the Organising Committee and may overrule points 2.5.3 and 2.6.3, providing they have prior approval of the General Committee.)
- 2.3.7 Acrobatic Rock 'n' Roll
- 2.3.8 Team Match Division 1 competition consisting of Waltz, Cha-cha, Jive and Quickstep.
- 2.3.9 Team Match Division 2 competition consisting of Waltz, Cha-cha, Jive and Quickstep.

2.3.10 Offbeat Competition - Any dance style or mixture of styles permitted.

2.4 Advanced Open Events (2.3.1)

2.4.1 No dress restrictions apply.

2.4.2 No step restrictions apply.

2.4.3 Entries are allowed from Present Students only.

2.4.4 The semi final and final shall contain all four dances specified for that discipline for the IVDC of that year. In other rounds the number of dances may be reduced if required at the discretion of the Executive Committee, but must contain at least two dances alternating between rounds

2.5 Intermediate Open Events (2.3.2)

2.5.1 No dress restrictions apply. [“Open steps, Open dress”]

2.5.2 No step restrictions apply.

2.5.3 Entries are allowed from Present Students only.

2.5.4 The semi-final and final shall contain all three dances. In other rounds the number of dances may be reduced if required at the discretion of the Executive Committee, but must contain at least two dances alternating between rounds.

2.6 Novice Open Events (2.3.3)

2.6.1 Non-Competitive Dress must be worn.

2.6.2 Steps are restricted to those in the BCBD syllabus. Couples violating this may be disqualified from the round by the judges but only after a prior warning is given in a previous round. Violations of this in the final with no warning in a previous round will result in a rerun once a warning has been issued.

2.6.3 Entries are allowed from Present Students only.

2.6.4 The semi-final and final shall contain both dances. In other rounds the number of dances may be reduced if required at the discretion of the Executive Committee, but must contain at least one dance alternating between rounds.

2.7 Beginners Events (2.3.4)

2.7.1 Non-Competitive Dress must be worn.

2.7.2 Steps are restricted to those in the BCBD syllabus. Couples violating this may be disqualified from the round by the judges but only after a prior warning is given in a previous round. Violations of this in the final with no warning in a previous round will result in a rerun once a warning has been issued.

2.7.3 Entries are allowed from Beginners only (see 3.15)

2.7.4 The events 2.3.4 may, due to time constraints, be run as a single event in each discipline. If latin is run as a 2-dance event, then standard must be run as a 2-dance event, and vice-versa.

2.8 Same Sex Events (2.3.5)

2.8.1 No dress restrictions apply.

2.8.2 No step restrictions apply.

2.8.3 Entries are allowed from Present Students only.

2.8.4 The semi-final and final shall contain both dances. In other rounds the number of dances may be reduced if required at the discretion of the Executive Committee, but must contain at least one dance alternating between rounds.

2.9 Acrobatic Rock 'n' Roll Event (2.3.7)

2.9.1 Costume is permitted in this event.

2.9.2 There shall be no restriction on the steps and throws permitted.

2.9.3 Entries are allowed from Present Students and Ex-Students.

2.10 The Team Match

2.10.1 Entries into the Team Match (2.3.8 – 2.3.9) must be made in the name, or names (2.10.6) of the Higher Education Establishment(s).

2.10.2 Members of a named establishment must dance for their own establishment's team only, unless they are given permission to represent another team by the IVDA Standing Committee. In such circumstances the Team Captains must send a statement of approval or disapproval to the Standing Committee within two weeks of the Standing Committee's request. The SC will make a decision bearing in mind these views if there is conflict between the decisions of the Team Captains.

2.10.3 In the circumstance that a new Member Society affiliates when an individual who is a member of that institution has already danced for another Member Society's A-D team with a member of the existing society's institution, that individual may choose which of the two societies they wish to dance for, and must inform the Standing Committee of their choice.

2.10.4 Students at a university which does not make an independent entry may dance for whichever university team they chose after they have notified the Standing Committee of their choice and have the permission of the chosen team's captain.

2.10.5 At least three quarters of the dancers in each team (i.e. A, B, C, D, E and F) must be from the named Higher Education Establishment(s) except in the case of amalgamated teams.

2.10.6 In the case that Member Societies have an incomplete A, B, C, D, E or F team, Team Captains may nominate couples or individuals to be part of an amalgamated team or teams. This shall be organised centrally by the Standing Committee. Couples or individuals shall only be joined into amalgamated teams once the Member Society has demonstrated to the satisfaction of the Standing Committee that:

- 1) All reasonable measures have been taken to fill the incomplete team from within the Member Society.
- 2) The incomplete team has no reasonable chance of making a round in the second division (or better).
- 3) The couples or individuals in question are part of an incomplete A, B, C, D, E or F team.

- 2.10.6.1 Nominations shall be submitted on or before the Wednesday preceding IVDC, though later inclusions may be made at the discretion of the Standing Committee. The Standing Committee shall consider all nominations and select couples or individuals for inclusion in Amalgamated Teams. Where possible, amalgamations shall be made according to geographical proximity and shall keep members of the same university in the same amalgamated team. The Standing Committee shall agree an appropriate name for the amalgamated teams with the relevant member societies.
- 2.10.6.2 Members of Amalgamated Teams may not dance for their Member Society for the duration of the Team Match and all their results will count only for the Amalgamated Team. No amalgamated team's results shall count towards any overall university placings.
- 2.10.6.3 No university may enter more than 24 couples in the IVDC team match, including those dancing for amalgamated teams.
- 2.10.7 No competitor may compete for more than one Member Society's team in any academic year, except in the case of amalgamated teams (2.10.6), or where the competitor officially transfers from one institution to another. In the latter case the competitor must seek approval from the Standing Committee. Dancers are deemed to have competed for a particular team if they have taken part in a team match against other Member Society teams from the commencement of the academic year at the competitions annually hosted by Warwick, Nottingham, Sheffield, NUDA, SUDA.
- 2.10.8 All competitors in the team match must be Present Students [see 3.13]
- 2.10.9 All competitors in the team match must be members of the Member Society they represent, unless they have joined an Amalgamated Team (2.10.6), where they must be members of the society that nominated them.
- 2.10.10 At the host's discretion and time-permitting, the team match may be preceded by a walk on. If there is no walk on as described in 2.10.10.1 all teams competing in the team match must be announced by the compere prior to the start of the team match.
 - 2.10.10.1 If a walk-on occurs, teams should walk on in alphabetical order. the order of offbeat entries should be determined after their qualification at SUDC/NUDC, and should be decided by the Standing Committee.
 - 2.10.10.2 If the host chooses to have a walk-on it should consist of the Member Society Teams being presented in the order determined by ballot, one behind the other, with a banner and announcement for each Member Society. The host team may choose to walk on last. All teams should walk on to the same music except the host team who may, if they desire, walk on to music of their own choosing.
- 2.10.11 The Team Match shall consist of two separate events, namely Division 1 and Division 2.
- 2.10.12 Each Member Society may enter up to six teams into the team match.
- 2.10.13 A team consists of up to four couples; each couple may compete in only one dance and only one couple from each team may compete in each dance.

- 2.10.14 If a Member Society enters one team it is called the A-team, with subsequent teams being named B, C, D, E and F-teams respectively. Only if a full team is entered may the next subsequent team be entered.
- 2.10.15 Member societies may apply to the Standing Committee for exemption from 2.10.14. The Standing Committee may then, at their discretion, grant conditions under which this may take place. [see SC guidelines]
- 2.10.16 Member Societies shall pick their best possible A team from their couples who will dance in the team match. Having done so, they shall then pick their best B team, and do on. At the discretion of the SC member Societies violating this in an attempt to influence results may be subject to clause 1.5.7, and/or may not receive any overall credit for the results of offending teams.
- 2.10.17 For the purposes of the allocation of team match trophies, a member society's highest ranked team will be deemed to be its A team, its second highest ranked team will be deemed to be its B team etc.
- 2.10.18 All teams are entered into a 'qualifying' round or rounds to determine in which division they shall compete. The number and organisation of rounds is at the discretion of the hosts, who shall attempt to have approximately equal numbers of teams in each division. The hosts may also offer to all teams the option for teams to skip qualifying and directly enter division 2. The Standing Committee may require teams who opted out to enter the qualifying round.
- 2.10.18.1 All qualifying rounds must involve all four dances equally.
- 2.10.19 After qualifying the divisions shall be treated as separate events and proceed through to finals as normal.
- 2.10.20 Teams knocked out in semi-finals shall dance an extra round, namely the 'play-off final', where the adjudicators shall mark them as in a final.
- 2.10.21 Each couple within a team shall be given the same number to wear.
- 2.10.22 Throughout the team match, each team shall be treated as if they were a single couple entering a four-dance event and scrutineered accordingly: all couples are recalled together, and placings found in finals for the whole team. Couples within a team are not considered individually.
- 2.10.23 There shall be an official warm up session in each of the four dances after the walk on, which is solely for the couples competing in that dance in the team match. The dance floor must be cleared for each warm up period and the judges must not be allowed to observe the walk on if it takes place or the warm up.
- 2.10.24 Semi-Finals should, at the discretion of the organisers, be danced as two heats, with all dancers returning to the dance floor to dance for a short time after the second heat.
- 2.10.25 There shall be no dress restrictions.
- 2.10.26 There shall be no step restrictions.
- 2.10.27 Individual trophies for the team match shall be awarded to the each member of each team reaching the final or semi-final of each division, and shall be awarded according to the team's placing.

2.11 The Offbeat Competition (2.3.10)

- 2.11.1 Entries in the Offbeat Competition are limited to one per Member Society.
- 2.11.2 Each Offbeat entry should be a total length of not more than 3 minutes and 30 seconds, including time for music and setting up and clearing off the floor. Teams exceeding this limit will be disqualified. [This is an upper limit, and entries of time lower than this will not be penalised]
 - 2.11.2.1 To ensure a strict time limit, teams will send in their music to the organisers of the IVDC.
- 2.11.3 Entries should be dance-based but will be judged 50% on entertainment value and 50% on technical merit and each criterion should be marked separately with the marks added together to give a final score. [This should be clearly explained to the panel of judges each year]
- 2.11.4 Teams must obtain written permission (prior to the competition) from the Executive Committee before the use of pyrotechnic equipment, additional or specific lighting, and smoke or hazardous equipment. Failure to do so may lead to disqualification.
- 2.11.5 The Offbeat Competition will be run in one round only at the discretion of the Organizing Committee.
- 2.11.6 The panel of judges for the Offbeat competition will be the same as for the rest of the competitions and shall be informed that the judging of this event is to be 50% entertainment and 50% dancing ability. This panel must be made up of a minimum of 5 judges.
- 2.11.7 Offbeat teams are responsible for ensuring that their music starts at the appropriate time.
- 2.11.8 People competing in the offbeat competition must not be professional dancers of any kind. Professional dancers are defined as people who make their living from dancing or teaching dance, and/ or are fellows of the UKA, IDTA, ISTD, RAD, or UTD. The SC will decide in cases of ambiguity.

2.12 Judging and Scrutineering

- 2.12.1 There is to be a minimum of five adjudicators, who are all Associate Members, or higher, of Modern Ballroom, Latin American and Rock 'n' Roll Branches of any recognised Society of Teachers of Dancing, and have not been a teacher for any Member Society in the last ten years.
- 2.12.2 The Scrutineer must possess a scrutineering diploma. Scrutineers must be independent of any competing university.
 - 2.12.2.1 All scrutineering must be checked by the Chairman of the Adjudicators.
 - 2.12.2.2 All scrutineering and judges sheets must be kept for at least 2 weeks after the IVDC.
- 2.12.3 The method of judging and scoring for each dance is the British Dance Council (BDC) skating system
- 2.12.4 All competitions are run in accordance with the BDC rules, with the exception of rules restricting variations because of status and other such areas already governed by ruling laid out in the IVDA constitution.

- 2.12.5 The BDC Skating System shall be used to evaluate marks within each division event.
- 2.12.6 An overall ranking of member societies shall be obtained using the scoring system in Appendix C. Any changes to this scoring system must be voted on in the same way as a constitutional amendment (section 1.7).
- 2.12.7 Adjudicators should be specifically asked by the Executive Committee to walk around the edge of the floor during the heats and rounds of all competitions (except Offbeat), as some judges have a tendency to watch from one edge and so not see some of the couples.
- 2.12.8 The scrutineer must keep the time for the offbeat competition and disqualify any team exceeding the permitted limit.
- 2.12.9 The Offbeat competition should be judged from an appropriate place in the ballroom such that the teams perform facing the largest audience.

2.13 Registration and Payment of Entries

- 2.13.1 Four weeks prior to a competition, it is up to the individual Member Society to obtain entry forms if they have not already received them.
- 2.13.2 Deadlines are at the Executive Committee discretion. For Member Societies not entered by the deadlines, individual entries are at the Executive Committee's discretion.
- 2.13.3 Each competing Member Society should receive two complimentary tickets for their society's Senior Dancesport Professionals.
- 2.13.4 Entrance fees for competitors and spectators shall be set by the Executive Committee and shall have been presented as part of their proposal to the IVDA General Committee (1.3.2 and 1.4.1)

2.14 Trophies and Presentations

- 2.14.1 The Executive Committee should ensure that there are two trophies per couple for the finalists of all competitions other than the Offbeat.
- 2.14.2 Results must be read out in reverse order from last place in the final to first place.
- 2.14.3 The following is a list of all the group trophies presented at IVDC:
 - The EADA Overall IVDA Champions Trophy (presented to the university placed first in the overall rankings)
 - The Choice IVDA Overall Runners-Up Trophy
 - The Far's Dance A-Team Winners Trophy
 - The Choice IVDA A-Team Runners-Up Trophy
 - The B-Team Winners Shield
 - The IDTA B-Team Runners-Up Trophy
 - The C-Team Winners Shield
 - The IDTA C-Team Runners-Up Trophy
 - The D-Team Winners Trophy
 - The IDTA D-Team Runners-Up Trophy
 - The EADA IVDA Division 2 Winners Trophy

- The Choice IVDA Division 2 Runners-Up Trophy
- The IVDA Challenge Trophy (presented to the highest-placed university comprised entirely of teams in division 2)
- The Best Beginners Team Trophy (presented to the university with the most successful beginners overall)
- The Offbeat Winners Shield

2.14.4 The following is a list of all the individual returnable trophies presented at the IVDC:

- The Timur Olegovich Gulinskiy Advanced modern Trophy
- The Novice Modern Trophy
- The Intermediate Modern Trophy
- The Far's Advanced Latin Trophy
- The Novice Latin Trophy
- The Intermediate Latin Trophy
- Ex-students ballroom trophy
- Ex-students latin trophy
- The Dance Basics best Beginners' Trophy (awarded to the Beginner couple finishing highest over all four Beginners' events)
- The Choice of London Rock 'n' Roll Trophy
- The Edna Murphy Shield (presented to the most promising couple, as decided by the Chairman of Adjudicators)
- The Far's Dance Best Newcomer Trophy (awarded to the couple who receive the highest marks in the team match and who have never competed in an IVDC team match before)

2.14.5 All returnable trophies must be signed for by their recipient and returned or replaced at the next IVDC. An online record shall be kept by the Executive Committee.

2.14.5.1 It is the responsibility of the winners of a specified engravable trophy to have their names inscribed by the following IVDC or the equivalent required cost paid.

2.14.5.2 If a specified engravable trophy is lost or damaged it is the responsibility of the winner to replace or repair the trophy with all previous inscriptions.

2.15 Health and Safety

2.15.1 There shall be a qualified health and safety first aider present whose function is to carry out first aid, if and when required.

2.15.2 The Executive Committee is responsible for arranging appropriate heat sizes for the more mobile dances, in particular the Viennese Waltz, Rock 'n' Roll and Quickstep, bearing in mind the safety aspects involved.

2.15.3 No competitor at the IVDC may be aged less than 17 on the day of the competition.

3. DEFINITIONS

- 3.1 IVDA: The Inter-Varsity Dance Association;
- 3.2 IVDC: The Inter-Varsity Dance Competition; held annually
- 3.3 The Northern Universities' Dance Association;
- 3.4 The Northern Universities' Dance Competition; held annually
- 3.5 SUDA: The Southern Universities' Dance Association;
- 3.6 SUDC: The Southern Universities' Dance Competition; held annually
- 3.7 Member Society: Any society or club promoting dancing for University students in Britain that pays the affiliation fee to join the IVDA.
- 3.8 Nominated Representative: An ordinary member of IVDA nominated to represent a Member Society by the society's committee.
- 3.9 Host Society: The Member Society chosen to stage the IVDC, as voted at the Spring Meeting.
- 3.10 Majority vote in favour: More Member Society voting for a motion than against it, i.e. the number of abstentions is irrelevant.
- 3.11 Executive Committee: The organisers of the IVDC, appointed by the Host Society.
- 3.12 General Committee: The Executive Committee plus Nominated Representatives of each Member Society.
- 3.13 Present Student:
 - 3.13.1 A Present Student is someone undertaking a full-time degree or diploma at a British University or University College recognised by the central government department currently responsible for higher education and able to prove their status with a valid University Library or Registration Card showing their name, photograph and duration of period of registration. In addition:
 - 3.13.2 PhD students shall be considered Present Students only until the end of the academic year in which they submit their thesis.
 - 3.13.3 Part-Time students may compete as Present Students provided that:
 - i) They are studying for a recognised degree or higher at a recognised university or university college.
 - ii) They are studying for a minimum of eight hours a week.
 - iii) Proof of conditions (i) and (ii) be provided in the form of a letter or other official documentation from the academic institute.
 - 3.13.4 Persons holding sabbatical posts are classified as Present Students if their post is during their course of study or in the first year after graduation. In all other circumstances they are considered Ex- Students.
 - 3.13.5 Individuals not covered by the above should approach the Standing Committee with documentation supporting their claim. The Standing Committee is to make the decision and set a precedent; such precedent may be overturned by the IVDA General Meeting.
- 3.14 Ex-Student: Someone who was, but is no longer a Present Student.

3.15 Beginner: A present student who has neither received professional tuition (individually or in groups) in Latin American and/or Modern Ballroom, nor competed in any university or open circuit competitions in dancesport, prior to the IVDC of the previous academic year. Professional tuition is defined as teaching that has been paid for and provided by a professional. A professional is defined as a person who makes their living from ballroom or latin american dancing or teaching ballroom or latin american dancing, and/or is a fellow of the UKA, IDTA or ISTD.

3.16 Dress Code

3.16.1 Non-competitive dress shall not allow items specifically designed for competitive dancing.

3.16.2 It shall allow practice-wear.

3.16.3 The following items are allowed (this takes precedence over 3.16.2 in cases where both apply):

- Modern
 - Men: Plain dark trousers, plain shirts, ties or bow ties, waistcoats
 - Ladies: Plain skirts or trousers, tops without excessive adornment, dresses
- Latin
 - Men: Plain dark trousers or latin trousers, plain or ruffled shirts or t-shirts, plain latin tops (no transparent material), ties or bow ties, waistcoats.
 - Ladies: Plain skirts or trousers, tops without excessive adornment, dresses

Plain is defined as meaning unpatterned or having a small single or repeating motif.

3.16.4 The Standing Committee have discretionary powers regarding the interpretation of 3.16.1 - 3.16.3; they may ask a competitor to remove or replace a garment; competitors not complying will be disqualified.

Appendix D

The electoral process for the Standing Committee shall be as follows:

- D.1 The IVDA Executive Committee shall both before and at the Autumn Meeting publicise to the General Committee that nominations will be sought for the Standing Committee and will circulate the Brief Guide to the Standing Committee that Member Societies may distribute to potential nominees.
- D.2 Within two days of the Autumn Meeting the IVDA Executive Committee shall circulate an e-mail around the General Committee calling for nominations to the Standing Committee.
- D.3 Each Member Society may nominate one person for the Standing Committee, who must be a member of that Society.
- D.4 Nominations must have the consent of the nominee.
- D.5 Nominees may if they wish provide a small paragraph or paragraphs about themselves and why they wish to be elected. If the nominee chooses, their Member Society may provide a paragraph or paragraphs on their behalf.
- D.6 Nominations shall remain open for one week from the date when the e-mail in [D.2](#) was circulated.
- D.7 Within 2 days of the closing of nominations, the IVDA Executive Committee shall circulate an e-mail containing a list of all nominees to the General Committee and shall request each Member Society to vote for their chosen candidates.
- D.8 The nominees shall be listed in alphabetical order of surname and the e-mail will list the nominee, their Member Society and any paragraph or paragraphs about themselves that the nominee has provided.
- D.9 Each Member Society may vote for up to five nominees and may only vote once for any particular nominee.
- D.10 The vote shall remain open for one week from the date when the e-mail in [D.7](#) is circulated.
- D.11 A reminder e-mail shall be circulated no less than 2 days before the end of voting.
- D.12 The IVDA Executive Committee shall tally the total number of votes cast for each nominee.
- D.13 The nominees shall then be grouped into nominees from NUDA-affiliated societies and nominees from SUDA-affiliated societies.
- D.14 The nominees in each group shall then be ranked according to how many votes they have received.
- D.15 In the event of a tie, the ranking of the tied nominees shall be determined by drawing lots.

- D.16 The top two ranked nominees from each of the NUDA and SUDA groups shall be elected to the Standing Committee along with whichever of the third-placed candidates in the two groups has the greater number of votes. (In the event of a tie, this shall be determined by drawing lots.)
- D.17 The IVDA Executive Committee shall circulate to the General Committee the results of the Standing Committee election.
- D.18 Upon election the Standing Committee shall from amongst themselves elect a Chairperson.